Transfer and Graduate Student  
Housing Application Steps and Timeline  
Updated March 20, 2018

**In order to secure housing, students must complete the following required steps.** So that we can be fair to all students, assignments are made based on the date (not time stamped) the student secures housing, demand and availability.

1. **Admission Status Confirmation**  
Transfer students will need to "accept" their offer of admission to apply for campus housing. Graduate Program students will need to be admitted into their program in order to apply for campus housing.

2. **Apply and pay the initial payment online.**  
The 2018-19 housing application opens March 27. Once a student accepts their offer of admission to Cal Poly, allow one to two business days for the housing application to become available.

   Apply and pay at University Housing single-click access through the Cal Poly Portal. Applications are accepted as space is available. Students who secure housing will have a space. Type of space depends on demand and availability at self-selection.

   The housing initial payment is $500. **This fee is refundable in full to students who cancel by Aug. 15, 2018, 30 days prior to move-in.**

   For complete payment information, view the Transfer & Graduate Student Housing Payment webpage.

   All payments are handled by Student Accounts: 805-756-1428. View payment methods on the Student Accounts webpage. Payments received after 5 p.m. are posted the following business day.

   You can check the status of your application by accessing your housing application.

**Interest List**

After spaces for campus apartments are filled, students can apply to an interest list on the Cal Poly Portal, University Housing single click access. It’s free to apply to the interest list.

If space in a private or shared bedroom becomes available, students will be contacted via their Cal Poly email.

Signing up on the interest list does not guarantee that campus housing will become available. We encourage students on the interest list to also pursue off-campus housing options.

**Timeline of Important Dates**

Once you have secured housing, note these important dates for the academic year. Dates & times are subject to change. Check the University Housing calendar webpage for updates.

- **May 15, 2018**  
  Last day to secure housing. Access the application through University Housing single-click access on the Cal Poly Portal.
May 15, 2018
Last day to edit the 2018-19 housing application. Access the application through University Housing single-click access on the Cal Poly Portal to view/edit. Application edits do not change the date that housing was secured.

Aug. 4-15, 2018
(Deadline extended from Aug. 10 to allow additional time for to request payments from college savings plans.)
Pay the remaining balance of the academic year housing and dining plan fees or do nothing and be automatically enrolled in the housing installment payment plan and dining installment payment plan. A $21 installment payment plan fee applies for each plan.

Aug. 6, 2018
Room assignments viewable at 12 p.m. via University Housing single-click access on the Cal Poly Portal.

Aug. 15, 2018
Last day to cancel campus housing without financial penalty (30 days prior to move-in.)

Before move-in
Submit your Emergency/Medical Information in the Cal Poly Portal: emergency contact information on the Personal Info tab; medical information in the Heath Portal.

Sept. 1, 2018
First housing & dining installment payment due

Sept. 14-15, 2018 (TBD)
Fall Opening - Assisted Move-in Days

Sept. 16-19, 2018
Week of Welcome (WOW) new student orientation

Sept. 20, 2018
First day of fall quarter classes

Oct. 1, 2018
Second housing & dining installment payments due

Nov. 1, 2018
Third housing & dining installment payments due

Nov. 19-23, 2018
Thanksgiving break: campus housing remains open

Dec. 1, 2018
Fourth housing & dining installment payments due

Dec. 6, 2018
Last day to cancel winter/spring 2019 Housing & Dining License Agreement without financial penalty

Dec. 15, 2018
End of fall quarter housing period. Residence halls and apartments close for winter break. Students may leave their belongings, but must vacate their rooms and apartments by 5 p.m. (Take valuables, medications, passports/IDs and other items with you. Residence halls and apartment buildings are locked during the break, and there is a charge to be escorted for emergency entry.)

Jan. 1, 2019
Fifth housing & dining installment payments due

Jan. 5-6, 2019
Campus housing opens for winter quarter. Students can return any time after noon.

Jan. 7, 2019
First day of winter quarter classes

- Feb. 1, 2019
  Sixth housing & dining installment payments due

- March 1, 2019
  Seventh housing installment payments due. Last day to cancel Spring 2019 housing without financial penalty.

- March 25-29, 2019
  Spring break: campus housing remains open.

- March 31, 2019
  Spring move-in

- April 1, 2019
  Final housing installment payment due

- April 2, 2019
  Spring classes begin

- June 16, 2019
  End of academic year housing contract. Students must vacate their rooms by 5 p.m.

*2018-19 fees and dates are proposed and subject to Executive Order and Board of Trustees approval.*