Need to Cancel your On-campus Housing Before Move-in?

Use this Form

Housing and Dining Cancellation

Name of Student ____________________________ Date ____________________________

Empl_ID/University ID ____________________________ Address ____________________________

calpoly.edu email address ____________________________ City, State, Zip ____________________________

Check here if cancelling

[ ] Poly Canyon Village
[ ] Cerro Vista
[ ] Residence Halls

Cancellation is being requested because __________________________________________

Check one:

[ ] Refund Requested
[ ] Be transferred to ____________________________ payment

Student’s Signature ____________________________ Parent’s Signature ____________________________

(If under 18, both Parent/Guardian and Student must sign)

Submit by: FAX: 805.756.5947

or email: housing@calpoly.edu

mail: Cal Poly
Housing Office, Building 31
San Luis Obispo, CA 93407-0207

(This form must be submitted for housing cancellations prior to move-in, including housing secured by financial aid. If you need to cancel your housing after move-in, you must fill out a Petition to Cancel at the Housing Administration Office)

Please Note: Refunds for Housing and/or Dining may be generated separately by Cal Poly’s Student Accounts Office.