

Flu RESPONSE PLAN

Last updated January 2013

Background Information for Planning Purposes

Approximately 6,900 students live on campus in Cal Poly residence halls or apartments. Students live on campus from approximately mid-September – mid-June of each year.

In addition to the students living on campus, 13 professional staff members live on campus. One staff member lives in each of the twelve residence hall and apartment community areas.

University Housing staff are not medical personnel, and have no medical or public health training.

Preventative Actions:

1. Educational email sent to all students who will be living on campus about what to bring to campus to mitigate flu as well as asking students to develop a departure strategy with their family/supporters in case they become ill
2. Encouraging Cal Poly Health Center to develop a communication to all students (and parents, in coordination with Cal Poly Parent Program) regarding preparing for Flu.
3. Flu symptom education flyers will be placed in all common areas of halls and apartments
4. Hand sanitizers will be placed in all University Housing public areas, custodial break areas, front desks, offices.
5. Kleenex boxes made available for all public areas, custodial break rooms, front desks.
6. Meeting with Campus Dining to plan for “sick meal” system.
7. University Housing Custodial staff regularly implement CDC recommended cleaning standards. Custodian staff will be reminded to concentrate on disinfecting high touch areas frequently such as doorknobs, light switches, toilet handles, walls around the toilet, and stair railings.
8. Working with Cal Poly Health Center to plan (if vaccinations available) to provide a flu shot clinic in the on campus housing areas.
9. Hand washing and coughing/sneezing educational posters from County Health Department and post in all restrooms in residence hall/apartment system.
10. Meeting with the County Public Health Department to update contingency plan for flu in on campus housing.
11. A pole mounted hand sanitizer will be placed in the larger common areas such as main lounges, community center rooms, and conference rooms.

12. Custodians will receive a 2oz bottle of hand sanitizer to carry with them. They will have a large bottle of hand sanitizer pump in their break room and on each housekeeping cart which they use to refill their 2-oz bottle.
13. University Housing Staff are updated regarding Flu protection Plan and self-protection.

Preparations during Pre-Pandemic Flu Period

1. Developing a listing of answers to FAQ's regarding that will be placed on the University Housing Web Site.
2. All office areas and custodial closets of University Housing has a supply of surgical masks.
3. The following list of supplies is being purchased to have available:
 - a. 3600 surgical masks for on campus residents
 - b. 720 N95 respirators for live on professional staff
 - c. 1000 pairs of surgical gloves
 - d. 100 bottles of alcohol hand sanitizers
 - e. 2000 forehead thermometers
 - f. 1000 boxes of tissues
 - g. 2000 garbage bags
4. Professional Live in staff will meet with SLO County Public Health/Cal Poly Health Center staff to receive information on response protocols for flu.
6. Need clarification from Cal Poly Health Center regarding the identification, monitoring of ill students living on campus. Who will screen for ill students? Who will provide medical follow up? Who will develop screening questionnaire?
7. One isolation area has been identified as a possible space where up to three infected students could be housed. This area includes one bedroom (bunk beds would be installed) and one living room (bed would be installed) as well as a bathroom and kitchen area. This area has a separate air source from the rest of the building, and a separate entrance.
8. Develop a template of a "community alert" notification that will be used to give on campus students accurate information about current status of Flu on campus.
9. Develop a template of isolation and quarantine notice to students. This notice should be in very clear terms that students can easily understand. This document would be issued from both County Health Director as well as Cal Poly Health Center Director.

10. Develop template of email to students indicating that the campus has been closed and all students who are not ill are to leave campus.
11. Obtain web page of information from University Health Center which will be posted with FAQ's and other related information regarding flu. University Housing voice mail message will indicate that parents and students are to refer to web page for current information.

Identification of On Campus Student with Flu Symptoms

On Campus Self Isolation:

Students who develop flu symptoms will receive written self isolation instructions from the Director of the University Health Center as well as information regarding their self care.

Students who are in self isolation will receive a "starter flu kit" which will include a surgical mask, forehead thermometer, sanitizing wipes, Kleenex, and a garbage bag. Also included will be instructions on how to make arrangements for a "sick meal box" from Campus Dining.

Students who are in self isolation will receive instructions on how to receive follow up medical care from University Health Center staff.

An Associate Director of Residential Life will inform the Custodial Manager when an on campus living community has a number of identified students with flu.