Transfer and Graduate Student Housing Application Steps and Timeline
Updated March 17, 2017

In order to secure housing, students must complete the following required steps on their Cal Poly Portal. So that we can be fair to all students, assignments are made based on the date the student secures housing, demand and availability.

Applications and payments are accepted as space allows.

1. Accept Cal Poly's offer of admission.
   Only students who "accept" their offer of admission will be able to apply for campus housing.

2. Apply online through the Cal Poly Portal.
   The 2017-18 housing application will open Wednesday, March 22, 2017 to students who have accepted their offer of admission. Once the housing application has opened, it is available one to two business days after a student accepts their offer of admission.

3. Pay or indicate Financial Aid for the initial housing payment of $1,125.
   Students can pay the initial payment, or indicate on the housing application that it will be paid by financial aid, provided they expect to receive sufficient aid to cover tuition and housing fees. Payments are made on the Money Matters tab.

   For complete payment information, view the Transfer & Graduate Student Housing Payment webpage.

   All payments are handled by Student Accounts: 805-756-1428. View payment methods on the Student Accounts webpage. Payments received after 5 p.m. are posted the following business day. Please allow at least ten business days for the processing of your payment. If you select financial aid as your payment option and the award falls short, Student Accounts will notify you of fees due.

   You can check the status of your application by re-accessing the housing links on your Cal Poly Portal.

Interest List

After spaces for campus apartments are filled, students can apply to an interest list on the Cal Poly Portal, Housing tab. It’s free to apply to the interest list.

If a space in a private, shared or double suite bedroom within the Transfer Success Learning Community becomes available, students will be contacted via their Cal Poly email. Emails are sent to students who are next on the interest list on Tuesdays after 12 p.m.

Signing up on the interest list does not guarantee that campus housing will become available. We encourage students on the interest list to also pursue off-campus housing options.
Timeline of Important Dates

Once you have secured housing, note these important dates for the academic year. Dates & times are subject to change. Check the University Housing calendar webpage for updates.

- **May 8, 2017**
  Last day to edit the 2017-18 housing application. Re-access the application through the Cal Poly portal (my.calpoly.edu), select the "Housing" tab, then the appropriate link to view/edit. Application edits do not change the date that housing was secured.

- **Aug. 5-12, 2017**
  Pay the remaining balance of housing fees. Students who choose not to pay the remaining balance during this time will be automatically enrolled in the housing installment payment plan. A $21 installment payment plan fee is charged at the time of enrollment.

- **Aug. 7, 2017**
  Room assignments viewable at 12 p.m. via the application system on the Cal Poly Portal, Housing tab

- **Aug. 9, 2017**
  Last day to cancel campus housing without financial penalty (30 days prior to move-in.)

- **Before move-in**
  Submit your Emergency/Medical Information in the Cal Poly Portal: emergency contact information on the Personal Info tab; medical information in the Heath Portal.

- **Sept. 1, 2017**
  First housing installment payment due

- **Sept. 8-9, 2017**
  Fall Opening - Assisted move-in days

- **Sept. 10, 2017**
  Fall Opening – Self-guided move-in day

- **Sept. 10-17, 2017**
  Week of Welcome (WOW) new student orientation

- **Sept. 14, 2017**
  First day of fall quarter classes

- **Oct. 1, 2017**
  Second housing installment payment due

- **Nov. 1, 2017**
  Third housing installment payment due

- **Nov. 20-24, 2017**
  Thanksgiving break: campus housing remains open

- **Dec. 1, 2017**
  Fourth housing installment payment due

- **Dec. 8, 2017**
  Last day to cancel winter/spring 2018 Housing & Dining License Agreement without financial penalty

- **Dec. 11, 2017**
  End of fall quarter housing period. Apartments close for winter break. Students may leave their belongings, but must vacate their rooms and apartments by 12 p.m. (Take valuables, medications, passports/IDs and other items with you. Residence halls and apartment buildings are locked during the break, and there is a
charge to be escorted for emergency entry.) Students needing winter break housing must indicate this preference in the housing application. These students will be assigned to the Cerro Vista Apartments.

- **Jan. 1, 2018**
  Fifth housing installment payment due

- **Jan. 6 & 7, 2018**
  Campus housing opens for winter quarter. Students can return any time after noon.

- **Jan. 8, 2018**
  First day of winter quarter classes

- **Feb. 1, 2018**
  Sixth housing installment payment due

- **March 1, 2018**
  Seventh housing installment payment due

- **March 26-30, 2018**
  Spring break: campus housing remains open

- **April 1, 2018**
  Final housing installment payment due

- **June 19, 2018**
  End of academic year housing contract. Students must vacate their rooms by noon.

*2017-18 fees and dates are proposed and subject to Executive Order and Board of Trustees approval.*