Freshman Housing Application Steps
Updated March 17, 2017

In order to secure housing, students must complete the following required steps. So that we can be fair to all students, assignments are made based on the date the student secures housing, demand and availability.

1. Accept Cal Poly’s offer of admission.
   Only students who “accept” their offer of admission will be able to apply for campus housing.

2. Apply online through the Cal Poly Portal.
   The 2017-18 housing application opens 9 a.m., Wednesday, March 22, 2017. Once a student accepts their offer of admission to Cal Poly, allow one to two business days for the housing application to become available on the Cal Poly Portal, Housing tab.

   Students who are not 18 years of age at the time of application will need to enter a cosigner’s email address in the online application. The cosigner will receive an email prompting them to complete the signature step. The cosigner must complete this step for the student to secure housing.

3. Pay or indicate Financial Aid for the initial housing and dining payment of $2,125.
   The total housing and dining plan initial payment is $2,125; the housing portion is $1,125, the dining portion is $1,000. Students can pay the initial payment, or indicate on the housing application that it will be paid by financial aid, provided they expect to receive sufficient aid to cover tuition, housing and dining fees. Payments are made on the Money Matters tab.

   All payments are handled by Student Accounts: 805-756-1428. View the three ways to pay on the Student Accounts webpage. Payments received after 5 p.m. are posted the following business day. Please allow at least ten business days for the processing of your payment. If you select financial aid as your payment option and the award falls short, Student Accounts will notify you of fees due.

Timeline of Important Dates

Once you have secured housing, note these important dates for the academic year. Dates & times are subject to change. Check the University Housing calendar webpage for updates.

- **May 8, 2017**
  Last day to edit the 2017-18 housing application. Re-access the application through the Cal Poly Portal (my.calpoly.edu), select the "Housing" tab, then the appropriate link to view/edit. Application edits do not change the date that housing was secured.

- **Aug. 5-12, 2017**
  Pay the remaining balance of the academic year housing and dining plan fees or do nothing and be automatically enrolled in the housing installment payment plan and dining installment payment plan. A $21 installment payment plan fee applies for each plan.

- **Aug. 7, 2017**
  Room assignments viewable at 9 a.m. via the application system on the Cal Poly Portal, Housing tab

- **Aug. 9, 2017**
  Last day to cancel campus housing without financial penalty (30 days prior to move-in.)
Before move-in
Submit your Emergency/Medical Information in the Cal Poly Portal: emergency contact information on the Personal Info tab; medical information in the Heath Portal.

Sept. 1, 2017
First housing & dining installment payment due

Sept. 8-9, 2017
Fall Opening - Assisted Move-in Days

Sept. 10, 2017
Fall Opening – Self-Guided Move-in Day

Sept. 10-17, 2017
Week of Welcome (WOW) new student orientation

Sept. 14, 2017
First day of fall quarter classes

Oct. 1, 2017
Second housing & dining installment payments due

Nov. 1, 2017
Third housing & dining installment payments due

Nov. 20-24, 2017
Thanksgiving break: campus housing remains open

Dec. 1, 2017
Fourth housing & dining installment payments due

Dec. 8, 2017
Last day to cancel winter/spring 2018 Housing & Dining License Agreement without financial penalty

Dec. 9, 2017
End of fall quarter housing period. Residence halls and apartments close for winter break. Students may leave their belongings, but must vacate their rooms and apartments by 12 p.m. (Take valuables, medications, passports/IDs and other items with you. Residence halls and apartment buildings are locked during the break, and there is a charge to be escorted for emergency entry.) Students needing winter break housing must indicate this preference in the housing application. These students will be assigned to the Cerro Vista Apartments.

Jan. 1, 2018
Fifth housing & dining installment payments due

Jan. 6 & 7, 2018
Campus housing opens for winter quarter. Students can return any time after noon.

Jan. 8, 2018
First day of winter quarter classes

Feb. 1, 2018
Sixth housing & dining installment payments due

March 1, 2018
Seventh housing & dining installment payments due

March 26-30, 2018
Spring break: campus housing remains open.

April 1, 2018
Final housing & dining installment payments due

June 17, 2018
End of academic year housing contract. Students must vacate their rooms by noon.

2017-18 fees and dates are proposed and subject to Executive Order and Board of Trustees approval.