Continuing Student Housing Application Steps
Updated May 18, 2017

In order to secure housing, students must complete the following required steps on their Cal Poly Portal. Applications and payments are accepted as space allows.

1. **Apply online through the Cal Poly Portal, Housing tab.**
   Current freshmen have priority to apply for a second year of campus housing. The priority window is one week, and then the application opens to all continuing students.
   - March 1, 2017: The 2017-18 housing application opens to current freshman.
   - March 9, 2017: The 2017-18 housing application opens to all continuing Cal Poly students.
   - March 13, 2017: The 2017-18 housing application closes at 5 p.m. The interest list opens.

2. **Pay or indicate Financial Aid for the initial housing payment of $1,125.**
   Students can pay the initial payment, or indicate on the housing application that it will be paid by financial aid, provided they expect to receive sufficient aid to cover tuition and housing fees. Payments are made on the Money Matters tab.

   For complete payment information, view our [Continuing Student Housing Payment webpage](#).

   All payments are handled by Student Accounts: 805-756-1428. View payment methods on the [Student Accounts webpage](#). Payments received after 5 p.m. are posted the following business day. Please allow at least ten business days for the processing of your payment. If you select financial aid as your payment option and the award falls short, Student Accounts will notify you of fees due.

   You can check the status of your application by re-accessing the housing links on your Cal Poly Portal.

**Interest List**

After spaces for campus apartments are filled, students can apply to an interest list on the Cal Poly Portal, Housing tab. It’s free to apply to the interest list.

If space in a private, shared or double suite bedroom becomes available, students will be contacted via their Cal Poly email. Emails are sent to students who are next on the interest list on Tuesdays after 12 p.m.

Signing up on the interest list does not guarantee that campus housing will become available. We encourage students on the interest list to also pursue off-campus housing options.

**Timeline of Important Dates**

Once you have secured housing, note these important dates for the academic year. Dates & times are subject to change. Check the [University Housing calendar webpage](#) for updates.

- May 8, 2017
  Last day to request winter break housing on the housing application. This applies to students who need housing anytime from Dec. 11, 2017 to Jan. 6, 2018. Winter break housing is offered for an additional fee. Students needing winter break housing are assigned to Cerro Vista Apartments.
Starting July 11, 2017
Students self-assign/select their apartments and bedrooms. There are multiple assignment dates and times. The student’s specific appointment day and time will be emailed to them a few days in advance of their appointment date.

During the self-assign process, students will not be able to pull in students that are on the interest list as these students have not been offered campus housing. Only students that have completed the campus housing application/payment process can participate in assignment selection and roommate pull in.

Aug. 5-12, 2017
Pay the remaining balance of housing fees. Students who choose not to pay the remaining balance during this time will be automatically enrolled in the housing installment payment plan. A $21 installment payment plan fee is charged at the time of enrollment.

Aug 11, 2017
Last Day to cancel 2017-18 campus housing without a financial penalty

Sept. 1, 2017
First housing installment payment due

Sept. 10, 2017
Fall Opening – self-guided move in day

Sept. 11, 2017
Fall Opening – assisted move in day

Sept. 12, 2017
Fall Opening – self-guided move in day

Sept. 14, 2017
First day of fall quarter classes

Oct. 1, 2017
Second housing installment payment due

Nov. 1, 2017
Third housing installment payment due

Nov. 20-24, 2017
Thanksgiving break: campus housing remains open

Dec. 1, 2017
Fourth housing installment payment due

Dec. 8, 2017
Last day to cancel the winter/spring 2018 Housing License Agreement without financial penalty

Dec. 11, 2017
End of fall quarter housing period. Apartments close for winter break. Students may leave their belongings, but must vacate their rooms and apartments by 12 p.m. Take valuables, medications, passports/IDs and other items with you. Residence halls and apartment buildings are locked during the break, and there is a charge to be escorted for emergency entry.

Jan. 1, 2018
Fifth housing installment payment due

Jan. 6 & 7, 2018
Campus housing opens for winter quarter. Students can return any time after noon.
Jan. 8, 2018
First day of winter quarter classes

Feb. 1, 2018
Sixth housing installment payment due

March 1, 2018
Seventh housing installment payment due

March 26-30, 2018
Spring break: campus housing remains open

April 1, 2018
Final housing installment payment due

June 19, 2018
End of academic year housing contract. Students must vacate their rooms by noon.

2017-18 fees and dates are proposed and subject to Executive Order and Board of Trustees approval.