INFORMATION FOR GRC CAREER DAY EMPLOYERS

Questions or concerns, please contact:
Lyndee Sing
805.756.2645
lsing@calpoly.edu

Career Day Location
Cal Poly State University
One Grand Avenue
Building 26, Room 204
San Luis Obispo, CA 93407
GrC Dept Phone: 805.756.1108

Career Day Details
Your registration fee includes:
• one six foot table and chairs,
• a sponsored guest parking permit,
• continental breakfast,
• lunch in the department,
• afternoon interview room.

Employers control interview sign-ups – criteria for interview selection can be maintained by the exhibitor. Interviews are conducted from 1:00 PM to 5:00 PM in 30 minute intervals.

Career Day Schedule
8 am  Set-up begins
      Continental breakfast available
9 am  Career Day begins
12 pm  Lunch break; Take-down displays
1 pm  Interviews begin
5 pm  Career Day ends
Parking at Cal Poly

Parking permits are required for parking at Cal Poly and are provided as part of your Career Day fee. **Parking instructions and a Pay Station Code will be emailed one week prior to Career Day.** You will be able to go to any pay station on campus and obtain a “Sponsored Guest” permit which allows you to park for the entire day in any Sponsored Guest, Staff or General parking space.

Transportation and Directions

On behalf of the Graphic Communication Department at Cal Poly, we look forward to your visit to scenic San Luis Obispo! Getting to Cal Poly is easy from any destination, using the San Luis Obispo Airport (SBP). Many visitors prefer to fly in to the nearby cities of San Jose, San Francisco or Los Angeles and then rent a car for the scenic drive of a lifetime. See below for recommended routes.

**From the San Luis Obispo airport** (approx. 5 miles):
- Start on Aerovista Place/Airport Drive
- Turn left on Broad St./CA-227
- Turn right on Marsh St.
- Turn left on Santa Rosa St.
- Turn right on Monterey St.
- Turn left on Grand Ave

**From San Francisco** (approx. 225 miles):
- Take US-101 South
- Exit Monterey St., turn right at the end of the ramp
- Turn left on Loomis St.
- Turn right on Grand Ave

**From northern California via Scenic Highway 1** through Big Sur:
- Take Hwy 1 South
- Turn left on Highland Dr. (the first stoplight as you approach San Luis Obispo) into the north-west entrance Cal Poly entrance
- Turn right on Via Carta
- Turn left on N Perimeter Rd.
- Turn left on Grand Ave

**From Los Angeles** (approx. 200 miles):
- Take US-101 North/Pasadena Fwy towards Hollywood Fwy/Harbor Fwy
  (Consider leaving time for shopping, dining and sight-seeing in Santa Barbara - it’s on the way!)
- Exit Grand Ave. towards Cal Poly
- Turn left on Grand Ave
Professional Conduct

Guidelines

Cal Poly follows the the National Association of Employers and Colleges (NACE) guidelines and standards. Please refer to the Principles for Professional Practice. Employers are expected to uphold the highest standards of conduct with regard to safety, professional decorum, and the law.

Expectations

It is the expectation of the Graphic Communication Department that employment professionals will model true professionalism and responsibility in every aspect of college recruiting, including information sessions, on campus interviewing, career fairs and off campus social events.

Although an employer may not send an HR specialist to conduct interviews at a GrC Career Day, there are expectations that recruiters will conduct themselves professionally at all times.

The Graphic Communication Department will investigate and seek resolution to all complaints forwarded by students, staff or faculty of the university, or members of the local community.