

California Polytechnic State University  
San Luis Obispo

Panhellenic Association  
Constitution and Bylaws

**Preamble**

We, the undergraduate women of the Panhellenic Association of California Polytechnic Student University, San Luis Obispo, establish this Constitution and Bylaws to govern such matters as delegated by the University to this organization. It is the intent of this organization to abide by the pertinent State, University, and Associated Student, Inc. (ASI) regulations. The following code of conduct will serve to guide each member towards greater achievement and responsibility.

**Article I  
Identification**

The name of this organization shall be the California Polytechnic State University, San Luis Obispo (CPSU) Panhellenic Association (PHA).

**Article II  
Purpose**

Section A: The object of the Panhellenic Association shall be to develop and maintain fraternity life and inter-fraternity relations at a high level of accomplishment and in so doing:

1. Consider the goals and ideals of member groups as continually applicable to campus and personal life.
2. Promote superior scholarship and intellectual achievement.
3. Cooperate with member fraternities and the University administration in concern for and maintenance of high social and moral standards.
4. Act in accordance with National Panhellenic Conference (NPC) Unanimous Agreements and policies.
5. Act in accordance with such rules established by the Panhellenic Association as to not violate the sovereignty, rights and privileges of member fraternities.

**Article III  
Membership**

Section A: There shall be three classes of membership: Regular, Provisional and Associate.

1. The regular membership of the CPSU Panhellenic Association shall be composed of all chapter members in good standing of NPC fraternities at CPSU. Regular members of the

- College Panhellenic Council shall pay dues as determined by the College Panhellenic Council. Each regular member shall have voice and vote on all matters.
2. The Provisional membership of the CPSU Panhellenic Association shall be composed of all chapter members in good standing of NPC colonies or pledged chapters.
    - a. Provisional chapter/colony members will not be allowed to hold Executive Officer positions, nor will they have a vote on the Judicial Board or pay dues.
  3. The Associate membership of the CPSU PHA shall be composed of all members in good standing of local sororities or interest groups or national or regional non-NPC member groups that have met the requirements for membership in the CPSU PHA.

Section B: Groups petitioning for Associate membership must:

1. Have at least 20 members. Members of the petitioning group must not be members of any other group currently in the CPSU PHA,
2. Met CPSU requirements for ASI club status,
3. Have been in existence for at least two (2) quarters,
4. Elected, by democratic procedures, chapter officers,
5. Have risk management policies regarding alcohol, social functions and hazing that comply with the requirements of the CPSU PHA, of CPSU, and all applicable laws.
6. Written petitions for Associate membership shall be submitted to the Panhellenic President and should include a copy of the group's constitution and/or bylaws, ASI club charter, current membership roster, and risk management policies.
7. A two-thirds (2/3) vote of the PHA is required for approving petitions for Associate membership.

Section C: A CPSU PHA Associate member has the following privileges and responsibilities:

1. Abide by all NPC Unanimous Agreements and be subject to the CPSU PHA Constitution and Bylaws, recruitment rules and guidelines and risk management policies,
2. Pay adjusted PHA dues,
3. Be subject to the same judiciary proceedings as regular member groups,
4. Maintain a membership of at least 20 active members,
5. Maintain active club status through ASI.
6. Associate member groups may serve on committees but not as officers of the CPSU PHA. Associate members have a voice but not vote in PHA meetings and business.
7. Associate member groups shall be required to participate in all Panhellenic programming but not allowed in formal recruitment.
8. Associate membership in the CPSU PHA cannot and does not confer nor imply any guarantee that an Associate member will be permitted to affiliate with an NPC group. After one year with Associate member status the Associate member groups may submit a written petition to the Panhellenic President for NPC affiliation or for extended Associate membership privileges, which include but are not limited to paying dues and Panhellenic executive board officer positions.
9. A two-thirds (2/3) vote of the PHA is required for approving petitions for NPC affiliation or extended Associate membership status.

Section D: Guidelines for membership are as follows:

1. Only regular members may participate in meetings, be elected to office, vote, debate or represent the organization.
2. Honorary membership shall not exceed 10% of the active membership in any member fraternity.
3. There may be no membership discrimination on the basis of race, religion, national origin or sexual orientation.
4. This organization or any of its members shall not conspire to commit any act which causes or is likely to cause bodily danger or physical or emotional harm to any member of the campus or local community.

Section E: The regular member organizations of the CPSU PHA are as follows:

ALPHA CHI OMEGA  
 ALPHA EPSILON PHI  
 ALPHA GAMMA DELTA  
 ALPHA OMICRON PI  
 ALPHA PHI  
 CHI OMEGA  
 GAMMA PHI BETA  
 KAPPA ALPHA THETA  
 KAPPA KAPPA GAMMA  
 SIGMA KAPPA

## **Article IV Meetings**

### Section A: Regular Meetings

Regular meetings of the CPSU PHA shall be held every week, whenever possible, during the regular academic year. Notification of time and place of each meeting must be given to Delegates, the Executive and Junior Boards and the Panhellenic Advisor prior to every regular meeting.

### Section B: Special Meetings

Special meetings of the CPSU PHA may be called by the President when necessary and shall be called by her upon receipt of a written request from any regular, provisional or associate member fraternity of the PHA, or by the Panhellenic Advisor or a member of the Executive Board.

### Section C: Attendance Requirements

Delegates may miss one meeting per quarter, under the circumstances that they notify the Vice President of Administration and Finance in advance. After the first absence of the given quarter, a \$10.00 fine to the delegate's fraternity will result. In all situations, the absent delegate should send a well-informed substitute to fulfill her duties, and notify the Vice President of Administration and Finance of her substitute's name and position, when applicable.

### Section D: Robert's Rules of Order

Robert's Rules of Order shall be referred to for all parliamentary procedures not covered by these bylaws.

#### Section E: Quorum

Quorum for the transaction of business shall be two-thirds (2/3) of the delegates of the Cal Poly Panhellenic Association.

#### Section F: Voting Requirements:

1. Proposed motions on issues that impact a chapter as a whole must be announced at a previous meeting to allow opportunity for chapter input before a vote may be taken on the issue.
2. A two-thirds vote of the Panhellenic Council shall be required to approve all business related matters.

### **Article V The Executive Board**

#### Section A: Composition

The officers of the CPSU PHA Executive Board shall be: President, Vice President, Vice President of Judicial, Vice President of Risk Management, Vice President of Recruitment, Assistant Recruitment, Vice President of Administration and Finance, Vice President of Programming, Vice President of Communications, Vice President of Philanthropy and Service.

#### Section B: Junior Panhellenic Board

The Vice President along with rest of the Executive Board will decide upon the composition of the Junior Panhellenic Board. There may be specific positions or a group of Junior Board Members. The Vice President will preside over the Junior Panhellenic Board and can make decisions regarding thereto.

#### Section C: New Chapter Involvement

In the event of the addition of a new chapter to the CPSU Panhellenic Association, a Member-at-Large shall be elected by the PHA Executive Board to join the board for the remainder of the term. The president of the new chapter shall recommend a maximum of three individuals from their chapter, who may then fill out the appropriate application and interview for the position.

#### Section D: Eligibility

1. It is recommended that no member fraternity have more than two delegates hold positions on the Executive Board, to maintain parity among all member fraternities.
2. Executive Officers must have been in their chapter for at least one (1) year to hold a position on the Executive Board. Junior Officers must be a new initiate of their chapter.
3. Should the Executive Board selection committee choose to identify an additional position on the Executive Board for which they will select an officer, or wish to choose two or more officers to fill a position, they may request permission and guidance of the Panhellenic Advisor.
4. To be considered an officer of the Panhellenic Executive Board one must be a part of a member fraternity of regular membership. (Article 1:SectionA:1)

#### Section E: Selection of Officers

The following shall occur in Fall quarter for the selection of all Executive Board members:

1. Current Executive Board shall notify chapters of positions and necessary qualifications.
2. A period of at least two weeks is set to accept applications.
3. Prior to the interviewing process and after all the applications have been received, the outgoing Panhellenic board (who are not currently applying for a position), Panhellenic advisor and Panhellenic presidents will meet to discuss all of the applicants. Feedback should be given regarding each applicant from any prior experience with the applicant relevant to the application process.
4. When a vacancy is imminent due to a member fraternity's President, it shall be the responsibility of the fraternity to select an alumna or the incoming President for replacement and to request the Panhellenic President approve the change.
5. Interviews are conducted as set by the Panhellenic Vice President. Interviews are to be given by the outgoing Panhellenic Board and the Panhellenic advisor. Second interviews are given if necessary.
6. Following the interviews, the outgoing Panhellenic board will construct a slate and present it to all of Panhellenic. At the next Panhellenic meeting there will be a closed discussion of the slate and it will be voted upon.
7. Notification shall be conducted by the outgoing Panhellenic board members.

#### Section F: Removal/Replacement of Officers

In the event that a member of the executive board does not receive the required quarterly GPA of 2.5, there will be a scholarship hearing.

1. The hearing will include the following:
  - a. The member in question will present their case.
  - b. The board will vote to keep or release the member.
  - c. A 50% vote will release the member.
  - d. If the board is at equal membership, the President will be given a vote.

The open position will be filled in the following way:

1. If the released member is from a chapter with more than one representative on the executive board, the President will ask for one recommendation from each chapter in good standing. The recommended may then complete an application and interview for the position.
2. If the released member is the only representation for their chapter on the executive board, the President will seek recommendations from the president of that chapter, taking a maximum of three applications. The Panhellenic President and Panhellenic Advisor will appoint one of the applicants to fill the position.

Any other incident calling into question an officer's suitability shall be dealt with on a case-by-case basis as directed by the Panhellenic Advisor.

#### Section G: Regular Meetings

Regular meetings of the Executive Board shall be held at a time and place established at the beginning of each academic quarter.

#### Section H: Quorum

A majority of the Executive Board members shall constitute a quorum for the transaction of business.

## Article VI Responsibilities of Executive Officers

Section A: All Executive Officers shall:

1. Serve a term of one calendar year, which shall begin before the end of fall quarter.
2. Place Panhellenic obligations before their member fraternity.
3. Disaffiliate from their member fraternity during formal recruitment.
4. Uphold the values and ideals of their member fraternity always, as well as those of the Panhellenic Association.
5. Attend PHA General Meetings and Executive Board Meetings
6. Complete Associated Fraternal Leadership & Values (AFLV) packet for individual position, if applicable.
7. Have at least a 2.5 Cal Poly cumulative GPA at the time of nomination/application and maintain a 2.5 quarterly GPA during their term; failure to receive the required GPA shall be handled in accordance with Article V, Section F.

Section B: All Junior Executive Officers shall:

1. Serve a term of one year, which shall begin before the start of the calendar year
2. Assist in the planning and execution of formal recruitment, philanthropy events, the annual Scholarship Banquet, Greek Week, and all additional PR events (Open House, WOW Showcase, etc.)
3. Place Panhellenic obligations before their member fraternity.
4. Disaffiliate from their member fraternity during formal recruitment.
5. Uphold the values and ideals of their member fraternity always, as well as those of the Panhellenic Association.
6. Attend PHA General Meetings; attendance at Executive Board Meetings is mandatory only when specified by the Panhellenic President, but is highly encouraged.
7. Have at least a 2.5 Cal Poly cumulative GPA at the time of nomination/application and maintain a 2.5 quarterly GPA during their term; failure to receive the required GPA shall be handled in accordance with Article 5, Section F.

Section C: The President shall:

1. Be a junior/3<sup>rd</sup> year standing.
2. Have overall responsibility for the operation of the Panhellenic Association (PHA).
3. Preside over all executive council & regular meetings of the Panhellenic Association and call and preside over its special meetings.
4. Serve as an ex-officio member of all Panhellenic Association committees.
5. Call and preside over at least one President's meeting per quarter.
6. Meet weekly with the Panhellenic Advisor and Vice President (executive team).
7. Work with Presidents of the Interfraternity Council (IFC) and United Sorority and Fraternity Council (USFC) as necessary to represent and advance Panhellenic interests and improve Greek relations and visibility.

8. Serve as a liaison for the sorority community to University administration and community representatives.
9. Serve as liaison for member chapter Presidents.
10. Serve as a member of the recruitment team.
11. Serve as a member of the Extension committee.
12. Submit a year-end report to the Dean of Students department within two weeks after elections.
13. Serve on the Student Community Liaison Committee (SCLC) and attend monthly meeting representing Panhellenic.

Section C: The Vice President shall:

1. In the absence of the President, assume all of her duties and preside over official Panhellenic meetings.
2. Not be from the same chapter as the President (recommended).
3. Be responsible for planning activities, forums and discussions to keep members of the Panhellenic Association current on topics relevant to sorority, Greek, student and community life.
4. Meet weekly with the Panhellenic Advisor and President (executive team).
5. Coordinate annual election process for Panhellenic Executive officers.
6. Plan the officers' installation ceremony.
7. Plan and oversee New Member Education programs.
8. Serve as liaison for member chapter Delegates.
9. Be responsible for the elections and training of the Junior Panhellenic Board members
10. Conduct meetings with all member chapters' Scholarship and New Member Education chairs at least quarterly to brainstorm and share best practices.
11. Offer resources to member chapters to improve scholastic performance and to support members in need.
12. Recognize members on the Dean's List.
13. Recognize member chapters for their academic accomplishments (ie: improvement, achieving GPA above All Women's Average, top chapter GPA, etc).

Section D: The Vice President of Recruitment shall:

1. Be responsible for planning and executing Panhellenic formal recruitment.
2. Be responsible for overseeing Continuous Open Bidding (COB)
3. Coordinate recruitment planning meetings with chapter recruitment officers.
4. Prepare all recruitment materials for potential new members and recruitment officers.
5. Represent the Panhellenic Association when a recruitment infraction is in question.
6. Not be from the same chapter as the President (recommended).
7. Must have junior/3<sup>rd</sup> year standing.
8. Be responsible for selecting and training the Recruitment Counselors, in conjunction with the Recruitment Team.
9. Work in conjunction with the Public Relations Chair to coordinate the chapters' efforts at Open House (ie: implement and distribute guidelines, etc.)
10. Organize a parent orientation during freshmen move-in.

Section E: The Assistant Recruitment shall:

1. Be responsible for recruiting, selecting and training the Recruitment Counselors, in conjunction with the Recruitment Team.
2. Coordinate Recruitment Counselor retreat in Winter or Spring quarter, trainings for Spring quarter and Fall trainings prior to formal recruitment.
3. Assist the Recruitment Chair with coordination and implementation of formal recruitment.
4. Work with the Public Relations Chair to coordinate the marketing of formal recruitment.

Section F: The Vice President of Judicial shall:

1. Serve as chairperson of the Judiciary Standing Committee of the Panhellenic Association.
2. Work in accordance with the President and Advisor to handle all violations of NPC and CPSU Panhellenic bylaws.
3. Work with Recruitment team to coordinate recruitment bylaws, guidelines and fine structure.
4. Work with Vice President of Program Development to coordinate at least one guest speaker or workshop per year involving risk management.
5. Work with Vice President of Communications to coordinate Open House guidelines for chapters.
6. Accept and review all complaints filed by a council president or equivalent, council judicial officer or equivalent, chapter presidents, or the Fraternity & Sorority Life office. Complaints via faculty, staff, students, and community members will be filed by the Fraternity & Sorority Life office on their behalf.
7. Immediately notify charged organizations of hearing date and time via email or written communication. Also notify complainant, accused's national office, Fraternity & Sorority Life, accused's governing council president, and accused's advisor with the next steps of the judicial process.
8. Facilitate arbitration and mediation instead of judicial hearings when applicable.
9. Assist Vice President with New Member Education programming.
10. Oversee Big / Little week.

Section G: The Vice President of Risk Management shall:

1. Oversee the Panhellenic Constitution and Bylaws and update if necessary.
2. Serve as an Associate Justice on the Fraternity and Sorority Judicial Council (FSJC) for Panhellenic.
3. Coordinate the training and facilitation of the FSJC board members.
4. Not be from the same chapter as the VP Judicial (recommended).
5. Administer and enforce Risk Management policies and procedures, including but not limited to hazing, alcohol abuse, drunk driving, vandalism, pranks, and fire safety.
6. Create and distribute all Panhellenic contracts (ex: Big/Little contract, Recruitment Code of Ethics, and Open House contract)

Section H: The Vice President of Administration and Finance shall:

1. Be responsible for the preparation of the annual budget and following up its approval by the Panhellenic Association.



2. Receive all payments, receipts and reimbursements.
3. Issue all checks on behalf of the Panhellenic Association.
4. Maintain accurate records of all Panhellenic expenditures, projected expenses and current balances in all Panhellenic accounts through a budget.
5. Distribute recurring bills to Delegates each quarter.
6. Distribute one-time bills to appropriate chapter representatives when necessary.
7. Reconcile account balances from ASI with official organization records
8. Keep on file the minutes of all regular Panhellenic meetings; distribute minutes to each chapter President, Delegate, Panhellenic board, Advisor and NPC Area Advisor.
9. Call role at all Panhellenic Association meetings.
10. Coordinate and distribute agendas for Panhellenic meetings.
11. Organize and distribute quarterly calendars.
12. Collect and supervise all E-plans for events.
13. Keep up Panhellenic files in the Greek Life Office.

Section I: The Vice President of Programming shall:

1. Recruit, select and preside over the Greek Week committee with her IFC/USFC counterparts.
2. Be responsible for planning and implementing Greek Week and Value's Week.
3. Work with council advisors to coordinate/plan Standards of Excellence
4. Work with Recruitment team to provide assistance as necessary during formal recruitment.
5. Work with VP Communications to assist with Open House and WOW Showcase.
6. Reach out to other Dean of Students office's (i.e. Safer, Center for Community Engagement, Gender Equity Center, Center for Leadership, Career Services, etc.)
7. Implement a Panhellenic intramurals league as based on need/desire of the community.

Section J: The Vice President of Communications Chair

1. Coordinate and oversee all active promotion efforts for Panhellenic/Greek Life and accomplishments including but not limited to: press releases, verbal announcements, marquee submissions, and press coverage.
2. Work with the President to serve as a liaison for the sorority community to University administration and community representatives.
3. Work with Recruitment Team to publicize both formal recruitment and individual chapters' COB events.
4. Coordinate PR workshops for member chapters and work with them to build their PR strength.
5. Coordinate and distribute a quarterly Panhellenic newsletter to be distributed to the appropriate Cal Poly and the San Luis Obispo community.
6. Coordinate a Panhellenic Association booth at Open House.
7. Coordinate a Panhellenic Association booth at WOW Showcase.
8. Arrange and assign quarterly sister-sorority sisterhood events.
9. Coordinate all publicity efforts for Panhellenic, including but not limited to: shirts, banners, newsletters, fliers, and stationery.
10. Coordinate Panhellenic Facebook, Twitter, and Instagram publicity efforts.
11. Coordinate with Dean of Students web team regarding Panhellenic website matters.
12. Attend IFC and USFC meetings weekly and report information back to Panhellenic.

Section K: The Vice-President of Philanthropy and Service shall:

1. Coordinate, plan and supervise all Panhellenic philanthropic and community service events
2. Coordinate and distribute the monthly Philanthropy calendar.
3. Create and implement one philanthropy/community service event per year with IFC/USFC.
4. Work with member chapters to ensure the implementation and success of an annual signature philanthropy event.
5. Work with Public Relations chair to promote all Philanthropy and Service events.
6. Be a liaison for each individual sorority philanthropy chairs and Panhellenic.
7. Coordinate and distribute AFLV packets for the Panhellenic board, and assist with their completion (if there is no Member-at-Large).

Section M: The Member-at-Large shall:

1. Coordinate and distribute AFLV packets for the Panhellenic board, and assist with their completion.
2. Assist the Executive and Junior Executive Officers as needed.

## **Article VII**

### **Standing Committees**

Section A: Such standing committees and special officers as may be necessary to carry out the work of the CPSU PHA shall be appointed by its Executive Board to serve during the tenure in office of the Board which appoints them.

#### 1. Judiciary Council

- a. The Judicial Council shall have one delegate from each regular member fraternity to be on the board and serve as a voting member. When their chapter is in question, the delegate must excuse herself from the hearing.
- b. The Judicial Council shall fairly and impartially adjudicate in the fraternity and sorority community in the event of violations and appeals from council judicial boards.
- c. The Judicial Council is responsible for upholding complete confidentiality throughout all hearings, mediation, and meetings. The judicial record will not be discussed, shown, or shared with anyone outside of the Council. Violation of this standard will result in impeachment proceedings.
- d. The Vice President of Judicial and Risk Management shall oversee and mediate the proceedings, and only vote when a tie occurs.
- e. It shall be the judicial council's duty to oversee violations of the NPC Unanimous Agreements, Bylaws, code of ethics, Standing Rules and membership recruitment regulations of the Cal Poly Panhellenic Association by following procedures outlined in NPC Unanimous Agreement VII (College Panhellenic Association Judicial Procedure).
- f. The judicial council members shall participate in training to be educated about the purpose of the council, the rules and regulations the judicial council will monitor, the procedures to be followed, proper questioning techniques, the rights of the charged organizations, evaluation evidence, and deliberations and sanctions.

- g. The Judicial Council recognizes and abides by all regulations outlined in National Panhellenic's Fraternity and Sorority Judicial Manual.
2. Recruitment Committee
    - a. Membership shall consist of Panhellenic President, Vice President of Recruitment, Assistant Recruitment, Vice President of Judicial Affairs, and the Panhellenic Advisor.
    - b. The committee is to ensure value-based recruitment with fair guidelines throughout each house.
    - c. The committee shall be responsible for all PHA matters related to membership recruitment, including but not limited to: reviewing and developing recruitment rules, submitting them for approval by the Panhellenic Association members, and distributing them when approved to the delegates of the member fraternities.
    - d. This committee will be consulted with any issues and concerns pertaining to recruitment.
  3. Greek Week Committee
    - a. The Executive Board of the Greek Week Committee consists of the PHA Vice President of Programming, the IFC Vice President of Programming and USFC Fraternity/Sorority Relations.
    - b. It is the responsibility of the Greek Week Executive Board to oversee the selection of the Greek Week Committee.
  4. Philanthropy Committee
    - a. The Vice President of Philanthropy and Service shall oversee the process of selecting the Philanthropy committee
    - b. It is up to the Vice President of Philanthropy and Service to coordinate and plan events for the Panhellenic Association.
  5. Public Relations Committee
    - a. The Vice President of Communications shall oversee the process of selecting the Public Relations committee
    - b. It is up to the Vice President of Communications to coordinate and assign duties to be carried out by the Public Relations Committee.

## **Article VIII**

### **Delegates**

Section A: Delegates are responsible for communicating between the CPSU PHA and their member fraternities.

Section B: Responsibilities of the chapter delegate include the following:

1. Attend all CPSU PHA meetings,
2. Find a competent, well-informed replacement if unable to attend. Notify the Vice President of Administration and Finance in advance of absence as well as the name and title (if applicable) of replacement delegate,
3. Give reports at each PHA meeting to share what her member fraternity is involved in,
4. Meet at least weekly with the chapter President to discuss PHA matters and business,

5. Give reports at her weekly fraternity meetings to let members know what Panhellenic is organizing and supporting,
6. Notifying her chapter members of all regular and special meetings of the CPSU PHA.

### **Article IX Advisor**

Section A: The advisor shall be a member of the teaching or administrative faculty or staff who shall be approved in advance by his or her respective department head and college dean or the Vice President for Student Affairs.

Section B: The Advisor shall oversee the organization and ensure that University policy is followed.

### **Article X Finance**

Section A: Fiscal Year

The fiscal year of the CPSU PHA shall be from January 1 to December 31 inclusive.

Section B: Contracts

The signatures of the President, Vice President of Administration and Finance and Advisor shall be required to bind the CPSU PHA.

Section C: Checks

All checks issued on behalf of the CPSU PHA shall be signed by the President, Vice President of Administration and Finance, and the Panhellenic Advisor.

Section D: Payments

All payments due to the CPSU PHA shall be made to the Vice President of Administration and Finance, who shall record them. Checks for payment shall be made payable to Cal Poly Panhellenic and shall be handled in accordance with current ASI policies and procedures.

Section E: Fees and Assessments

Chapters that do not make payments on time will be assessed an initial late fee of \$50 and an additional \$10 per day until the payment is received.

Section F: Dues

The guidelines for membership dues are as follows:

1. The dues of each CPSU PHA Member and Provisional fraternity shall be established by the PHA Treasurer and her respective finance committee, and assessed per initiated and new member per quarter.
2. The dues of each CPSU PHA Associate fraternity shall likewise be determined per initiated and new member per quarter and adjusted accordingly.

3. The Vice President of Administration and Finance will provide each Fraternity with a dues invoice once the rosters have been submitted on Interactive Collegiate Services (ICS) and updated. The dues will be based off of this roster.
4. The dues for each quarter for each PHA member fraternity shall be payable 2 weeks after the bills have been sent from the Vice President of Administration and Finance, or the specific due date set by the Vice President of Administration and Finance.
5. Members that are Pell Grant eligible through the FAFSA application will receive a discount on their membership dues.

#### Section G: Recruitment Finances

Funding for formal recruitment shall be secured by the following methods:

1. Each potential member shall pay a registration fee which will be set annually by the PHA Membership Recruitment Committee.
2. Each chapter participating in formal recruitment shall pay a participation fee which will be set annually by the PHA Membership Recruitment Committee.
3. Monies collected by the Membership Recruitment Committee shall be placed in a separate PHA account and should be used for all recruitment expenses.
4. Monies collected for recruitment fines shall be placed in the PHA recruitment account and shall be used for PHA scholarships. If needed and available, additional scholarship money may be taken from the PHA recruitment account.

### **Article XI**

#### **Unanimous Agreements and Policies**

Section A: All members of the CPSU PHA rules and policies shall act in accordance with fundamental PHA policies established by NPC in Unanimous Agreements.

Section B: All CPSU PHA rules and policies shall be in harmony with those currently established by NPC.

Section C: All policies, procedures and guidelines regarding formal membership recruitment shall be found in the CPSU PHA Formal Recruitment Handbook, which will be compiled by the Recruitment Chair and discussed with each chapter's recruitment team no later than Spring Quarter.

Section D: All CPSU PHA organizations must adhere to all NPC and university policies.

Section E: The guidelines for chapter websites are as follows:

1. All chapter websites and other forms of publicity will contain only appropriate content, language, and images that are consistent with the stated values of each chapter member, the National Panhellenic Conference, the CPSU PHA, & Cal Poly Dean of Students, and must present a positive public image.
2. All chapter websites will maintain accurate and current information.
3. Each chapter will link to the Cal Poly (main) and Greek life websites.

**Article XII**  
**Expansions and House Total**

Section A: House total is to be set annually as determined by average chapter size, and automatically recalculated following formal recruitment.

Section B: When all NPC chapters at CPSU are close to over House Total, the PHA shall consider raising total or adding another chapter.

Section C: Such a chapter shall be organized through colonization by an NPC fraternity or through the organization of a local sorority, which may petition an NPC fraternity for chapter membership in accordance with the Expansion guidelines set forth by NPC.

**Article XII**  
**Amendment of Bylaws**

Section A: This constitution and bylaws may be amended by three-fourths (3/4) vote of the voting members of the CPSU PHA, provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

Section B: All amendments must be approved by the Dean of Students Office before becoming effective.

**Article XIII**  
**Conflict**

These bylaws shall be in accordance with the ASI Bylaws and Codes and the policies of the university as well as all applicable State and Federal laws.

**Article XIV**  
**Hazing**

*This definition of hazing originated from the NPC Green Book (2011 edition).* All forms of hazing, “pledge day” and/or pre-initiation activities that are defined as hazing shall be banned.

Hazing is defined as any action or situation with or without consent that recklessly, intentionally or unintentionally endangers the mental or physical health or safety of a student, or creates risk of injury, or causes discomfort, embarrassment, harassment or ridicule or that willfully destroys or removes public or private property.

Such activities and situations include, but are not limited to, creation of excessive fatigue; physical and psychological shocks; wearing apparel that is conspicuous and not normally in good taste; engaging in public stunts and jokes; participating in treasure or scavenger hunts; morally degrading or humiliating

games and activities; late night sessions that interfere with scholastic activities or normal sleep patterns; and any other activities that are not consistent with fraternal law, ritual or the regulations and policies of the member fraternity or the educational institution.”

## **Article XV**

### **Alcohol**

Section A: There should be no consumption of alcohol by members of the Panhellenic organization who is hosting the philanthropy event before or/and during the said philanthropy event, unless it is registered and complies with the Party Registration Policy.

Section B: No member of a Panhellenic organization shall consume alcohol before and/or during a Philanthropy event hosted by any Greek Life organization, unless it is registered and complies with the Party Registration Policy.

Section C: There shall be no presence or use of alcohol before and/or during any chapter sponsored community service event.

Section D: There shall be no presence or use of alcohol at a Panhellenic sponsored or hosted event, including but not limited to Intramurals, Greek Week, New Member Education, Recruitment events and banquets.

Section E: There shall be no purchase of alcohol with chapter funds. (FIPG Section 2)

**Panhellenic Association of California Polytechnic State University, San Luis Obispo Resolution on Sorority Women's Participation in Men's Fraternity Recruitment**

- Whereas, The Panhellenic Association of California Polytechnic State University, San Luis Obispo wishes to uphold the NPC resolution to restrict Panhellenic women from participating in any men's fraternity recruitment events; and
- Whereas, Maintaining the provisions of Title IX of the Education Amendments of 1972 — which grants the right for both NPC and NIC member groups to exist as single-sex organizations — is in the best interest of all Panhellenic and IFC organizations; and
- Whereas, Women serving as hostesses and guests for men's recruitment events or participating in any way may compromise the ability of men's fraternities and women's fraternities/sororities to remain single-sex organizations
- Whereas, The involvement of women in any men's recruitment event detracts from the ability of potential new members to get to know-the men's fraternity chapter members and to understand the fraternity's purposes, goals and programs
- Resolved,** That members of organizations within the Panhellenic Association of California Polytechnic Student University, San Luis Obispo will not participate in the California Polytechnic State University, San Luis Obispo Interfraternity Council member organizations' recruitment period — including all informal events, formal events, Bid Day events or membership selection processes
- Resolved,** That starting with the fall 2011 recruitment period, members of organizations within the Panhellenic Association of California Polytechnic Student University, San Luis Obispo will not wear recruitment apparel specific to one IFC organization or use social networking sites to promote a single IFC organization during the recruitment period.



**Panhellenic Association of California Polytechnic State University, San Luis Obispo Resolution on  
Panhellenic GPA Expectation for New Member Classes**

- Whereas, The National Panhellenic Conference promotes good scholarship among fraternity women.
- Whereas, Scholarship is a core value of Cal Poly's Panhellenic Council.
- Whereas, Increased emphasis on academic excellence furthers the mission of women's Fraternities.
- Whereas, Cal Poly Panhellenic strives to surpass Cal Poly's all woman GPA at 3.01.
- Resolved,*** That Panhellenic expects new member classes maintain an average 2.5 or higher GPA.

**Panhellenic Association of California Polytechnic State University, San Luis Obispo Resolution on  
Panhellenic Discourages Chapters from Hosting Social Activities on Weeknights  
or During Finals Week**

- Whereas, The National Panhellenic Conference promotes good scholarship among fraternity women.
- Whereas, Scholarship is a core value of Cal Poly's Panhellenic Council.
- Whereas, Increased emphasis on academic excellence furthers the mission of women's Fraternities.
- Resolved,*** That Panhellenic discourages chapters from hosting social activities on weeknights or during finals week in order to encourage academic success.

**Panhellenic Association of California Polytechnic State University, San Luis Obispo Resolution on Panhellenic Minimum GPA Expectation for Chapter Officers During Their Term.**

- Whereas, The National Panhellenic Conference promotes good scholarship among fraternity women.
- Whereas, Scholarship is a core value of Cal Poly's Panhellenic Council.
- Whereas, Increased emphasis on academic excellence furthers the mission of women's Fraternities.
- Whereas, Cal Poly Panhellenic strives to surpass Cal Poly's all woman GPA at 3.01.
- Resolved,** That Panhellenic encourages chapters to enforce a minimum grade point average during term of service.

**Panhellenic Association of California Polytechnic State University, San Luis Obispo Resolution on Panhellenic Encouraging Chapters to Host Sober Social Activities.**

- Whereas, The National Panhellenic Conference promotes that collegiate members of women's fraternities should continually strive for behavior that is consistent with fraternal ideals and principles.
- Whereas, Alcohol research clearly indicates that multiple factors interact to produce various drinking patterns.
- Whereas, The misuse of alcohol by college and university students detracts from the mission of higher education and endangers student health and welfare.
- Whereas, Leadership and respect for all risk-management policies should be a goal of College Panhellenics and fraternity/sorority community leaders.
- Resolved,** That Panhellenic supports and encourages chapters to have one or more non-alcoholic event per quarter with student organizations as well as men's fraternity chapters.

Passed: 2/23/12

**Panhellenic Association of California Polytechnic State University, San Luis Obispo Resolution on  
Panhellenic Encouraging Chapters to Follow Fire Safety Rules.**

Whereas, The National Panhellenic Conference promotes that collegiate members of women's fraternities should continually strive for health and safety that is consistent with fraternal ideals and principles.

Whereas, Safety is a core value of California Polytechnic State University's Panhellenic Council.

Whereas, Increased emphasis on fire safety furthers the fraternal mission of student health and welfare.

Whereas, Leadership and respect for all risk-management policies should be a goal of College Panhellenics and fraternity/sorority community leaders.

**Resolved,** That Panhellenic encourages chapters to abide by Fraternal Information and Programming Groups Policy on Fire, Health, and Safety which include the following statements.

1. All chapter houses should meet all local fire and health codes and standards.
2. All chapters should post by common phones and in other locations emergency numbers for fire, police, and ambulance and should have posted evacuation routes on the back of the door of each sleeping room.
3. All chapters should comply with engineering recommendations as reported by the insurance company or municipal authorities.
4. The possession and/or use of firearms or explosive or incendiary devices of any kind within the confines and premises of the chapter house is prohibited.
5. Candles should not be used in chapter houses or individual rooms except under controlled circumstances such as initiation.

Passed: 4/12/12

**Panhellenic Association of California Polytechnic State University, San Luis Obispo Resolution on**

**Panhellenic Encourages Chapters to have Fire Drills.**

Whereas, The National Panhellenic Conference promotes that collegiate members of women's fraternities should continually strive for health and safety that is consistent with fraternal ideals and principles.

Whereas, Safety is a core value of California Polytechnic State University's Panhellenic Council.

Whereas, Increased emphasis on fire safety furthers the fraternal mission of student health and welfare.

Whereas, Leadership and respect for all risk-management policies should be a goal.  
of College Panhellenics and fraternity/sorority community leaders.

***Resolved,*** That Panhellenic encourages chapters to conduct at least one fire drill at the beginning of each term.

Passed: 4/12/12