Graphic Designer

Job Summary

The California Cybersecurity Institute is in need of determined, self-motivated student employees looking to work in an exciting and growing environment.

Responsibilities

- Develop graphic materials for digital and print media
- Use software to create content from new and existing templates
- Create content based on both esthetic design concepts and Cal Poly Marketing standards
- Place print orders of materials in various sizes, materials, and quantities
- Work with a small media team on creating images, copy, and designs
- Stay up to date on press releases, event schedules, and announcements

Required Skills

- Knowledge of best practices and techniques in template layouts and design
- Understanding of various printing styles and methods
- Attention to detail in order to catch small mistakes
- Flexibility to change direction and manage conflicting demands
- Comfortable working in a fast-paced, startup work environment
- Ability to learn quickly

Technical Skills

- Microsoft Office
- Adobe InDesign
- Adobe Illustrator
- Adobe Photoshop

Additional Skills

- Adobe AfterEffects
- Adobe Acrobat
- HTML
- JavaScript