Construction Manager

Job Summary

The California Cybersecurity Institute is in need of a determined, self-motivated, graduate student employee looking to work in an exciting and growing environment.

Responsibilities

- Plan, schedule, or coordinate construction project activities to meet deadlines
- Prepare and submit budget estimates, progress reports, or cost tracking reports
- Communicate with base officials, fire marshall, and other relevant decision makers to ensure compliance with building and safety codes, regulations, and base requirements
- Consult with customers and staff to determine objectives and requirements for events
- Collaborate with event coordinator and other relevant parties on cost estimations and project timelines
- Conduct pre and post event evaluations and report on outcomes
- Delegate to and manage small, project-based teams of varying experience levels

Required Skills

- Knowledge of materials, methods, and the tools involved in the construction or repair of houses, buildings, and other structures
- Knowledge of design techniques, tools, and principles involved in production of precision technical plans, blueprints, drawings, and models
- CAD software - AutoCAD, Revit, SketchUp, Rhino, etc.
- Complex problem solving ability
- Ability to provide physical labor on a regular basis
- Flexibility to change direction and manage conflicting demands
- Comfortable working in a fast-paced, startup work environment
- Ability to learn quickly
- Previous construction experience
- Previous management experience preferred