Preparatory: the meeting was opened at 3:15 p.m.

I. Minutes: The minutes from the January 29, 2002 Executive Committee meeting were approved as submitted.

II. Communications and Announcements:

   Academic Senate election results for 2002-2003: It was requested that each college caucus identify a senator from the appropriate area within their college to fill vacancies within the next few weeks.

III. Reports:

   A. Academic Senate Chair Report: None.

   B. President’s Report: (Howard-Greene) The Baker Forum, which is a capstone of the Centennial Celebration, is scheduled for this Friday and at 4:30pm where there will be a keynote address in the Cal Poly Theater by Susan Hackwood. This is a great opportunity to emphasize Cal Poly’s important role and responsibility in the state of California for bringing attention to important issues. All faculty and students are encouraged to attend.

   C. Provost’s Report: (Zingg) The Baker Forum, a capstone event in the Centennial Celebration, will be taking place this Friday, April 5. Two items of special interest will be taking place at this event: one is the honorary degree that Cal Poly University will bestow upon Walter E. Massey, President, Morehouse College and former chair of the National Science Foundation. The second event is a keynote address on Friday afternoon, which is open to the public, by Susan Hackwood, Executive Director of the California Council on Science and Technology.

   D. Statewide Senate: None.

   E. CFA: (Fetzer) The tentative agreement was adopted by an overwhelming vote statewide and supported equally strong here on campus by a vote of 175 to 9. There is no information as to the date of implementation, but CFA will notify everyone as soon as it becomes available. The contract will have some changes concerning allowing greater faculty involvement on how to processes grievances. The agreement is basically that FMls and FARs are out unless the faculty agree to a salary increase of 3.5% GSI or greater. The CFA office has copies of the contract available for anyone who is interested. A second Lobby Day has been scheduled for April 15 and 16 in Sacramento and if anyone is interested lodging and transportation can be provided.

   F. ASI: None.

   G. Other: None.

IV. Discussion Item:

V. Business Items:

   A. Academic Senate committee vacancies for 2001-2002: There is an ongoing search for faculty members to fill the vacancies in all the college. Caucus Chairs were reminded to fill all vacancies.

   B. Academic Senate committee vacancies for 2002-2003: The following appointments were made:

      College of Agriculture
      Curriculum Committee
      Glen Casey, Ag Education
      Dave Hannings, Horticultural & Crop Science (Chair only)
      Fairness Board
      Del Dingus, Earth and Soil Science (Chair)
      Instruction Committee
      John Harris, NRM

      College of Architecture and Environmental Design
      Budget and Long Range Planning Committee
      Donna Duerk, Architecture
      US Cultural Pluralism Subcommittee
      Michael Lucas, Architecture (Chair)
C. **Universitywide committee vacancies for 2002-2003:** Due to lack of time, this item was forwarded to the next Academic Senate Executive Committee agenda.

VI. **Discussion Item(s):**

A. **Extended Studies:** This is a follow up discussion since the efforts made so far have not provided Extended Studies with what was really needed and the vote was close. The chair decided to provide the Provost and Steve Parks an opportunity to indicate what would be the way forward to get Extended Studies what they need on the name change they had requested and the resolution that failed at prior full senate. Parks reiterated that coming up with a name that reflects the mission is very important. Provost Zingg mentioned that assisting in the success of Extended Studies would reflect well on the University as far as prestige and financial resources. After much discussion, it was M/S/P to agendized this item for the Academic Senate Meeting of April 16 with Myron Hood providing a new resolution for name change to Cal Poly Continuing Education. Menon assigned senators DeTurris and Hood to work on a resolution and present it at the next Academic Senate meeting.

B. **Liberal Studies:** Hellenbrand, Dean of College of Liberal Arts. Liberal Studies is the largest major in the College of Liberal Arts and functionally performs as a department but it currently is only a program. Converting the program to a department accomplishes two things: one is the issue of status and the other is the ability to provide a stipend to the chair. Menon suggested that Joe Lynch could help in formulating a simple resolution and then have it presented by either the Curriculum Committee or Lynch. After much discussion, a resolution will be drafted and agendized for the next Academic Senate Executive Committee Meeting.

C. **Statement on Proposed Classroom Conduct and Expectations:** Jay Devore, Chair of Statistics Department, mentioned that there is a rather increasing amount of poor civility among students and especially in the classroom. Tardiness of students, instructors not starting class on time, and distractions by side conversation is some examples of the problems. Kent Smith, faculty member from Statistics brought back from Boise State the document titled *Classroom Conduct and Expectations* and posted it in the department mailroom and since it looks interesting, it was requested that the Academic Senate consider adopting something along those lines. Faculty and students representatives discussed the idea of an honor code as well as the possibility of a joint resolution between ASI and faculty. The chair asked Jim Ahern, Dianne DeTurris, Jay Devore, and Angie Hacker to meet with him to jointly discuss the options as an ad hoc committee.

D. **Possible Faculty to Serve on Review of Industrial Technology Program:** The Executive Committee was given the task of choosing a faculty member from outside of the College for the Industrial Technology program to serve on the review committee. The three candidates were Harvey Levenson-Graphic Communications, Kent Scott-Ag Business, and Jim Rogers-Construction Management. A vote was taken with the majority of members voting in favor of Harvey Levenson who was recommended to the Provost for appointment.

VII. Meeting adjourned at 5:00 pm.

Submitted by:

Gladys Gregory
Academic Senate