March 18, 2012

To: Academic Senate

From: Nanine Van Draanen, Professor and Chair, Department of Chemistry
      Chair, Distinguished Teaching Award Committee, 2012-2013

Re: Report for Winter Quarter, 2012
Distinguished Teaching Awards Committee of the Academic Senate

The DTA Committee individually assessed the written nominations over the winter break, and submitted their rankings electronically via a Google Doc spreadsheet. The group met on January 9, 2013, to discuss the rankings and determine the finalists. All members of the committee, save Connor Paquin, were present.

The finalists chosen were:

- Appel, Christopher CAFES (NRMES)
- Arens, Robert CAED (ARCH)
- Bush, Seth CSM (CHEM)
- Carr, Chris OCOB (ACCT)
- Clark, Robert CSM (KINE)
- Gillen, Glen CSM (PHYS)
- Noland, Jaymie CAFES (ASCI)
- Retsek, Dylan CSM (MATH)

Nanine Van Draanen and Gladys Gregory subsequently collaborated to contact the finalists and request their participation. All finalists participated except Chris Carr. The finalists submitted their class schedules, syllabi, and curriculum vitae to Gladys Gregory, who then prepared a visitation matrix and Zimbra briefcase for easy electronic access to the materials. Nanine Van Draanen uploaded the visitation matrix to Google Drive and made it a living document that all members of the committee could access and edit, thus allowing real-time changes to be reflected as classes were canceled or other changes occurred.

The remainder of Winter quarter, the committee members made their visitations to the classrooms. The committee will repeat the steps for gathering information on Spring quarter schedules, creation of the visitation matrix, and visit classrooms again in Spring quarter. At the end of Spring quarter, the committee will meet to decide on the awardee(s).