State of California
Memorandum

To:        R. Thomas Jones, Dean
College of Architecture and Environmental Design

From:      Paul J. Zingg
Provost and Vice President for Academic Affairs

Subject:   CAED Range Elevation for Lecturers

The criteria for range elevation of lecturers (copy attached) are approved for immediate implementation. Please extend my appreciation to the faculty for developing the document.
Criteria for Range Elevation of Lecturers

Those eligible for range elevation shall be limited to temporary faculty who are no longer eligible for an SSI in their current range but have served the equivalent of five years in their current range in the same department.

Range elevation is not automatic. Each faculty shall bear the responsibility of discussing the needs of the department with the department head/director if a range elevation is desired. Such advancement shall be requested by the faculty who is eligible. Following such a request, it is the responsibility of the department head/director, following consultation with the tenured and probationary faculty of the department, to make a recommendation to the dean. The dean is the designee of the President in determining range elevations.

Any such range elevation shall be effective upon the subsequent appointment following the dean's recommendation. Subsequent appointment is defined as "the first appointment following a recruitment or at the time of reappointment based on provisions within the Memorandum of Understanding between the CSU and the California Faculty Association."

In addition to those criteria established for initial appointment and reappointment, criteria for range elevation of lecturers shall conform to the criteria and policies of the departments. All faculty are expected to enhance academic preparation by continued progress through additional education, research or professional development. Criteria may include, but are not limited to:

- Academic pursuits such as completion of advanced courses;
- Continuing education such as activity in professional organizations, seminars, or workshops;
- Research;
- Professional growth and experience;
- Teaching ability;
- Teaching experience;
- Service to the profession, department, community or university; and
- Demonstrated leadership, congeniality, and initiative.

Consideration for range elevation for temporary faculty shall be appropriate to lecturer work assignments.